



LINDENGATE

Chief Executive

Lindengate is a leading multi award winning Nature based Health and Wellbeing Charity situated in Wendover, Bucks, at the foot of the Chiltern Hills. In 10 years, and with the support of over 200 volunteers, Lindengate was transformed from a disused allotment site with 6ft high nettles to a unique and beautiful garden with a flourishing nature reserve, 7 ponds, a swale, a heritage orchard promoting the protection of local species in decline, organic community vegetable gardens, apothecary and sensory gardens, bee hives, a labyrinth, a yurt with its own private garden, community education buildings, wood workshops, woodland spaces with native species in abundance and long banks of wildflowers with sculptures and heritage-based art nestled in their surroundings. At Lindengate we make our own organic compost, have established water capturing areas to conserve precious water and teach growing methods that work with the soil, site and the changing climate.

At Lindengate, we believe the natural environment is a healer and teacher and we have collated strong evidence regarding the therapeutic benefits for recovery from stress and illness.

All activities are nature based including site interaction walks (seasonal), nature-based arts and crafts (willow weaving/using natural materials from the site etc), kitchen gardening, plant care/self-care, volunteering, conservation, propagation, plant identification, mapping and more! Our underlying ethos is to protect and enhance the natural environment which has led to projects that focus on conserving many of our endangered native species. Upcycling and recycling are also factored into our woodworking projects. Add to this the community of volunteers and staff who nurture a supportive, inclusive and safe environment and you have a recipe for success.

Our vision: Better health and wellbeing for all through nature.

Our mission: Through the provision of nature-based activities, we empower everyone to nurture their wellbeing, connect to the healing power of nature and respect the environment.

Our values: Nurture / Collaborate / Pioneer / Empower / Respect

Role title: Chief Executive
Based at: Lindengate Charity, Aylesbury Road, Wendover, Buckinghamshire, HP22 6BD
Reporting to: Trustees
Hours: 40 hours Monday to Friday
Pay: £35 to 45k per annum

Benefits Package:

- 25 days leave plus Bank Holidays (pro-rata)
- Occupational sick pay scheme
- Training and development opportunities
- Ethical employer
- NEST Pension scheme
- Free parking
- Free tea & coffee
- Branded uniform (fleece, hoodie & polo shirt) and PPE as required
- Discounts at the local outlet stores adjacent to Lindengate

- **Wellbeing Package**
 - Flexible hours

- Staff Wellbeing Day
- Time in the garden encouraged
- Team social events

MAIN DUTIES AND RESPONSIBILITIES

OBJECTIVES:

To create, communicate and implement Lindengate's strategy in accordance with its Vision, Mission and Values.

KEY ACCOUNTABILITIES:

- Lead the development and implementation of Lindengate's strategic plan.
- Prepare the strategic plan and annual budget for approval by the Board of Trustees.
- Lead the operations of the charity in accordance with the strategy and annual budget.
- Recruit, mentor and work with the Senior Management Team.
- Build relationships with all key stakeholders.
- Establish and monitor key indicators of Lindengate's impact and financial health.
- Supply regular reports to the Trustee Board and attend Trustee meetings.
- Maintain awareness of risks and changes in the external environment that could affect the charity.
- Build an effective working relationship with the Chair of the Trustee Board.
- Ensure Lindengate fulfils its legal, statutory and regulatory responsibilities.
- Represent Lindengate at external events.

ESSENTIAL SKILLS & EXPERIENCE:

- Leadership, management and interpersonal skills.
- Knowledge of financial analysis and reporting.
- Experience of leading and managing an organisation or leading and managing an autonomous department of a larger organisation.
- Proven experience of and success in performing the Key Tasks outlined above.

Security Checks: An offer of employment is subject to satisfactory references and an Enhanced DBS check.

To Apply: Please submit a full CV with covering letter setting out how you meet the key requirements for the role to anton.wellenreiter@lindengate.org.uk.

Telephone: 01296 622443

Website: www.lindengate.org.uk

Twitter: [@Lindengate](https://twitter.com/Lindengate)

Instagram: [@lindengate](https://www.instagram.com/lindengate)

Youtube: [Lindengate](https://www.youtube.com/Lindengate)